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2004-05 UNOPA Executive Board Minutes, June

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UNOPA Executive Board Meeting
June 15, 2004
1140 N. 14th Street

Call to Order: Sandy Watmore called the meeting of the 2004-2005 Executive Board to order at 3:47 p.m. Prior to the meeting, Sandy held a "Getting to Know You" icebreaker. Roll Call followed.

Members Present: Sandy Watmore, Becky Hastings, Jeanette Fisher, Lois Erickson, Kathy Schindler, Helen Sexton, Barb Andersen, Gretchen Walker, Carol Bom, Debbie Hendricks, Marcy Tintera, Donelle Moormeier, Jan Edwards, and Barb L'Heureux.

Members Absent: Debbie Burns, Shirley Horstman.

Ad Hoc Members Present: Kathy Stastny, Mary Guest, Edie Schleiger, Lola Young, Faye Massa, Kathy Thompson, and Diane Wasser.

Ad Hoc Members Absent: Dora Dill

Summer Social: Faye Massa and Kathy Thompson said 42 people have signed up for the Summer Social at the Saltdogs Baseball Game on June 24th. This includes the UNOPA founder Rose Frolik and her son. Tickets are being delivered to Kathy and Faye this week. There will be an area cordoned off for UNOPA members at the ball park.

Communication/Announcements: Sandy encouraged everyone to evaluate expenses and prepare a proposed budget for next year. Bring the budgets to the next board meeting. The budget will be presented to the general membership in October. She also asked everyone to review the general expectations she handed out and their UNOPA job description.

Sandy reviewed the job descriptions and gave tips on making the year run more smoothly. She also reminded everyone that all communication to the media, listserv, web page, UNOPA Notes, etc. should go through her. The deadline for UNOPA Notes is the 15th of each month.

Sandy encouraged every board member to work at least one shift at the UNOPA parking lot on home football game days. This is UNOPA's fundraiser for our operating budget.

Next meeting: Board members agreed by consensus to hold the meetings the Tuesday before the general meetings at 3 p.m. Every third meeting will be held on East Campus and Sandy will work on the board schedule.

Adjournment: The meeting was adjourned at 4:37 p.m.

Respectfully submitted,

Kathy Schindler
Recording Secretary

UNOPA Executive Board Meeting
June 15, 2004
1140 N. 14th Street

Call to Order: Carol Bom called the meeting to order at 3:00 p.m. and asked for a Roll Call of the 2003-2004 Executive Board.

Members Present: Sandy Watmore, Joan Frederick, Amy Stewart, Jerry Schluckebier, Carol Bom, Chris Cary, Becky Hastings, Betty James, Betty Tutt, Tricia Liedle, Judy Anderson, Jan Edwards, Linda Luedtke, Kathy Schindler, Barb Carley, Barb Andersen and Jeanette Fisher.

Members Absent: Susan Thomas

Approval of Minutes: The minutes from the May 5, 2004 Executive Board meeting were approved as presented.

Treasurer's Report: Jerry Schluckebier reported that an audit of the books would be done by July 1, 2004. She requested that any outstanding committee expenses be submitted as soon as possible. The balance on hand is about \$1,000 less than last year's beginning balance. The Treasurer's report was approved as submitted.

Communications/Announcements:

Carol received a letter of thanks and appreciation from Jeanne Andelt for UNOPA's contribution of \$500 to the PSP Endowment Fund.

Carol Bom and Judy Anderson are finalizing the Annual Board Report, and any outstanding reports should be submitted as soon as possible. The final report will be available on the UNOPA website.

New Business: Carol Bom noted that UNOPA's CD at Tier One is currently \$3,928.25 and will mature on July 1, 2004. She asked if the Board would consider moving a portion of the CD to the checking account to give the new Board a comparable balance as last year. A motion was made to: Cash in the current CD at its maturity date, buy a new CD for \$3,000 and put the remainder in the UNOPA checking account. The motion was approved.

The Board adjourned at 3:30 p.m. The current Board met with the new Board to turn over their books. The current Board was excused and the new Board convened.

Respectfully submitted,

Joan Frederick
Recording Secretary